



Minutes NV COMMUNICATIONS STEERING COMMITTEE

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| DATE | July 26, 2005 |
| TIME | 1:30 PM |
| LOCATION | 2525 South Carson St – Carson City 555 East Washington – Las Vegas |
| RECORDER | Maggie Thorne |

ATTENDANCE

| Carson City Members | Present | Las Vegas Members | Present |
|---|---------|---|---------|
| Terry Savage, Co-Chair, Dept of Information Technology | ✓ | Jack Staley, Co-Chair LV Valley Water District | ✓ |
| Robert Chisel, Dept of Transportation | ✓ | Dennis Cobb, LV Metro Police Dept | ✓ |
| Neil Harris, Elko County Sheriff's Office | | Anthony DeMeo, Nye County | ✓ |
| Mark Foxen, NV Health Division | ✓ | Rod Massey, Clark County | ✓ |
| Kay Scherer, Dept of CNR | ✓ | Ronda Hornbeck, Lincoln Cty | ✓ |
| Major Bob Wideman | | | |
| Dan Newell, City of Yerington | ✓ | | |
| James Johns, Reno Police Dept | ✓ | | |
| Chris Lake, NV Hospital Association | ✓ | | |
| Dan Holler, Douglas County | ✓ | | |
| Pete Menicucci, NV Nat'l Guard | ✓ | | |

Staff

| Name | Present | Name | Present |
|---|---------|---|---------|
| Mark Blomstrom, Dept of Information Technology | ✓ | Glade Myler, Attorney General's Office | ✓ |
| Maggie Thorne, Dept of Information Technology | ✓ | | |
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I. CALL TO ORDER

Terry Savage called the meeting to order at 1:45 pm.

II ROLL CALL/MINUTES

The roll call was conducted by Maggie Thorne. Present: 14 members, 0 alternates.
Absent: 2

The minutes from the 06/28/05 were reviewed. **A motion was made by Ronda Hornbeck and seconded by Tony DeMeo to approve the minutes as presented. Motion carried.**

III. CHARTERS

Terry Savage informed the Committee members that the NCSC has been adopted as a Committee of the Homeland Security Commission as well as by Executive Order from the Governor.

IV. EXPANSION OF MEMBERSHIP

Terry Savage discussed the expansion of NCSC membership and indicated that the suggested new members would be submitted to the Homeland Security Commission and the Governor for approval. It is anticipated that the expansion of the membership would occur in December. Chris Lake suggested seeing how other SIECs are comprised and try to make sure NCSC membership is similar. Jim Johns asked that a member of emergency medical be represented on NCSC as well.

V. BY-LAWS AND VOTING

BY-LAWS: The creation of NCSC by-laws was discussed. It was agreed that NCSC would have to operate under HCS by-laws (currently being drafted) and that NCSC could add to them. It was agreed that Maggie Thorne would distribute a copy of the draft HCS by-laws to NCSC members to review and comment on at the next meeting. It was understood that HCS by-laws could not be altered, but additions would be considered by NCSC. Until HCS by-laws have been adopted by HCS they would not be posted on the web.

VOTING: Discussion was held on NCSC's voting process. Dennis Cobb suggested two methods. 1) One vote per NCSC member, 2) Numerous votes based on size of installed radio equipment. Terry ask Dennis to draft his suggestion to distribute to the members for review. Jim Johns asked about having alternates and proxy voting. Glade Myler indicated that the HCS statute does not permit proxy/alternate voting in the State.

It was also agreed that it would be beneficial to have Glade Myler provide a 15 minute refresher overview of "open meeting laws" to the members at the next meeting.

V. SAFECOM/NCSC Strategic Planning Meeting

Terry informed the membership that due to insufficient registration for the August 2 Strategic Planning Session it was necessary to reschedule. After discussing the alternative date of September 7 it was decided that possibly September 14th would be better. Terry said he would discuss with SAFECOM on Thursday to see if September 14th would work for SAFECOM folks.

Members were also informed that the next Homeland Security Commission meeting had been rescheduled to September 13th (instead of September 15th).

It was also agreed to cancelled August 16th NCSC meeting that had been previously scheduled. The next meeting of NCSC will be held on August 23rd.

Agenda items for the August 23 meeting will include:

- SIEC Business (regular agenda item for all NCSC meetings)
- By-laws
- Open Meeting Law overview by Glade Myler

VII. PUBLIC COMMENT

None given

- VIII. With no further business to discuss, the meeting was adjourned at 3:00 pm. Next meeting date: August 23, 2005

Minutes are posted on the website at: <http://ncsc.nv.gov/>

Questions Call: 775-684-5859 or email maggiet@doit.state.nv.us

Draft minutes submitted by Maggie Thorne, 07/27/05

APPROVED: _____ DATE: _____